



Museum on the Mound Pre-Visit Information for Schools

Tel: 0131 243 5464 E-mail: info@museumonthemound.com

Website: www.museumonthemound.com

It is essential that the group leader and all accompanying adults read this information before the visit.

Timing

If you need to change the time of your visit, please give us as much notice as possible. On the day, if you are running more than ten minutes late, please contact the Museum on 0131 243 5445/5464.

Supervision

We need a minimum of **three** responsible adults (including the group leader) to assist us in managing the children. These adults are responsible for supervising the children at all times including breaks.

Before your visit

- Please give us advance notice of any children with additional support needs – some staff are more experienced in this area, and we can adjust our rotas accordingly.
- Tell the children and accompanying adults to bring a drink and a snack for break time - there is nowhere on site to buy refreshments.
- Pre-divide the class into the agreed number of groups.
- Impress upon the children that they will be handling some very old and fragile objects – they will need to treat them with particular care.

Arrival at the Museum

The Museum does not open to the public until 10.00 am, so the entrance gate remains locked until then. If you are booked in before 10.00, or at any time on Mondays (when we are closed to the public) please telephone on approaching the Mound - 0131 243 5445/5464. We will then unlock the gate for your arrival.

During your visit

- All coats and bags must be left in the cloakroom.
- Children must be accompanied by a representative from the school at all times.
- No food or drink is allowed in the display areas.
- Please do not touch the objects or paintings on open display – dirt, salt, sugar and grease on our fingers can damage them.
- Writing and drawing should only be done with the pencils and crayons provided.
- Please consider other visitors to the Museum – no running or shouting!
- People will be working elsewhere in the building, so please keep your voices down even when there are no other visitors in the Museum.
- Photography is permitted, but please do not use a flash in the galleries.
- We hope that the adults will enjoy the sessions, but please save any questions or comments for the end of the activity, so that the flow is not disrupted.

Facilities

- **Access** - the Museum is reached via a paved walkway through the garden, and is fully accessible to wheelchair users. The reception space and multi-purpose room have been fitted with an induction loop.
- **Cloakroom** – a lockable cloakroom is provided for coats and bags.
- **Toilets** – these are located beyond the gallery space and include one accessible toilet.
- **Lunch** – if the weather is dry, packed lunches can be eaten in the garden. Alternatively, our multi-purpose room can be used, but children will have to sit on the floor.
- **Please Note** – **there is nowhere to buy tea, coffee or other refreshments.**

Transport and parking

The Museum on the Mound is located in Edinburgh, between Princes Street and the Royal Mile. Directions, travel information and a map can be viewed at the "Find Us" section on our website: <http://museumonthemound.com/visit-us/find-us>

You can also download a street map from Google:

<http://maps.google.co.uk/maps?q=Museum+on+the+Mound,+The+Mound,+Edinburgh&hl=en&ll=47.73855,12.508828&sspn=38.383379,62.929688&oq=museum+on+the+mound&hq=Museum+on+the+Mound,+The+Mound,&hnear=Edinburgh,+City+of+Edinburgh,+United+Kingdom&t=m&z=16>

If you wish to use **Sat Nav**, please key in the postcode **EH1 1YZ**.

- **Car** – limited metered parking is available in Market Street and St. Giles Street. These spaces are free to disabled badge holders.
- **Coach** – groups can usually be dropped off/picked up in St. Giles Street, a short walk from the Museum entrance.
- **Bus** – the Museum is a 10 minute walk from the main bus station in St. Andrew's Square, and a 5 minute walk from Princes Street. Several local buses stop on the Mound itself.
- **Train** – the Museum is a 5 minute walk from Waverley Station – follow the ramp up onto Waverley Bridge, then walk up Market Street.

Health & safety

Risk assessments are available on our website -www.museumonthemound.com/schools/
If you have any other questions, please email Nicola Miller, Visitor Services Officer, at Nicola.Miller@Lloydsbanking.com

Evaluation

We are constantly trying to improve our schools' programme, and would appreciate your feedback. We would be very grateful if, after your visit, you would complete and return the form included with the Teacher Pack given on the day.

Classroom resources

MONEY MARVELS: We have developed a series of short videos and resources to support the teaching of MONEY as an interdisciplinary topic. For more information, please visit <https://museumonthemound.com/schools/money-marvel>